



REPUBLIC OF KENYA

COUNTY GOVERNMENT OF NYAMIRA COUNTY PUBLIC SERVICE BOARD

P.O Box 434-40500, NYAMIRA



ADVERTISEMENT FOR VACANCIES

Nyamira County Public Service Board wishes to recruit competent and qualified persons to fill the following vacant positions as per the constitution of Kenya 2010 under Articles 176 and County Government Act No.17 of 2012.

DEPARTMENT OF GENDER, YOUTH, SPORTS, CULTURE AND SOCIAL SERVICES

57. ASSISTANT DIRECTOR ALCOHOL LICENSING AND CONTROL NO. OF VACANCIES - ONE (1)

Terms of Service: Permanent & Pensionable
Job Group CPSB 05
Salary as per Salaries & Remuneration Commission of Kenya.

Requirement for Appointment

- Be a Kenyan Citizen;
- Be a holder of a Bachelor's degree in Management, Administration or any other Social Science in a relevant field from a University recognized in Kenya;
- Have relevant experience of not less than five (5) years in Public/ Private/ Senior Administration and Management; and
- A post graduate qualification in a relevant field and proven experience in a regulatory framework will be an added advantage.

Duties and responsibilities

- Assisting the Director in administration of the alcoholics Drinks Control and Management Fund;
- Assisting the Director by Supporting and facilitating County and Sub-County Alcoholic Drinks Regulation Committee in carrying out their functions;

- Facilitate and ensure Public Education on Alcoholics Drinks Control in the County directly and in collaboration with other public or private bodies and institutions in the absence of the Director;
- Assisting the Director in Facilitating citizen participation in matters related to Alcoholic Drinks;
- Control in accordance with established laws;
- Facilitating and promoting in collaboration with other county and National Government institutions and establishment of treatment and Rehabilitation facilities and programmes in the absence of the Director;
- Carrying out research directly or in collaboration with other institutions and serve as the repository of data and statistics related to Alcoholics Drinks Control in consultation with the Director;
- Developing in collaboration with other relevant County and National Government departments strategies and plans for implementation of the County Alcoholics Drinks and Management Act;
- Consulting with the Director in Advising the Executive Member on the exercise on County Policy and laws to be adopted in regard to the production, manufacture, sale and consumption of alcoholic drinks;
- In collaboration with other relevant county departments, prepare and submit reports as per requirements of applicable laws;
- Monitoring and evaluating the implementation of this County Alcoholic, Drinks and Management Act; and
- Any other duties as may be assigned by the supervisor.