



REPUBLIC OF KENYA

COUNTY GOVERNMENT OF NYAMIRA COUNTY PUBLIC SERVICE BOARD

P.O Box 434-40500, NYAMIRA



ADVERTISEMENT FOR VACANCIES

Nyamira County Public Service Board wishes to recruit competent and qualified persons to fill the following vacant positions as per the constitution of Kenya 2010 under Articles 176 and County Government Act No.17 of 2012.

DEPARTMENT OF GENDER, YOUTH, SPORTS, CULTURE AND SOCIAL SERVICES

59. PRINCIPAL LIBRARY OFFICER: NO. OF VACANCIES – ONE (1)

Terms of service: P Permanent & Pensionable

Job Group: JG 'N'

Salary as per Salaries & Remuneration Commission of Kenya

Requirements for Appointment

- Must have served as a senior Library officer or in comparable and relevant position in the Public Service for a minimum period of ten (10) years;
- Must have a bachelor's degree in social sciences or its equivalent; and
- Demonstrated ability and professional competence as reflected in work performance and results.

Duties and Responsibilities

- The principal library officer will be charged with the day to day running of the library;
- Would be in constant touch with the division of library, research and information;
- Places book request and other materials and equipment's;
- Undertaking book repairs;
- Filing of catalogue cards;
- Newspaper and journals cuttings;

- Photos and slide;
- File maintenance; and
- General supervision of library maintenance (cleanness, repairs and security).