



# REPUBLIC OF KENYA

## COUNTY GOVERNMENT OF NYAMIRA COUNTY PUBLIC SERVICE BOARD

P.O Box 434-40500, NYAMIRA



---

### ADVERTISEMENT FOR VACANCIES

Nyamira County Public Service Board wishes to recruit competent and qualified persons to fill the following vacant positions as per the constitution of Kenya 2010 under Articles 176 and County Government Act No.17 of 2012.

#### **DEPARTMENT OF TRANSPORT, ROADS, PUBLIC WORKS AND DISASTER MANAGEMENT**

#### **ARCHITECTURAL ASSISTANT II: NO. OF VACANCIES - ONE (1)**

Terms of service: Permanent and Pensionable

Job Group: CPSB 11

Salary as per Salaries & Remuneration Commission of Kenya.

#### **Requirements for Appointment:**

For appointment to this grade, a candidate must have: -

- Kenyan citizenship;
- A Diploma in Architecture from a recognized college/institution in Kenya;
- At least five (5) years relevant post-graduation experience in the public or private sector; and
- Competency on the use of ArchCAD or any other relevant programs in the building sector.

#### **Duties and Responsibilities: -**

- Assisting the Architects in architectural drafting;
- Interpreting 'Senior Architects' notes to prepare Architectural details and schedules;
- Ensuring all architectural documents and records are well kept for easy retrieval;
- Updating inventory of Departmental Architectural drawings; and
- **Assisting Senior Architects in supervision of new or ongoing projects.**
- Ensuring project drawings and reports are well filed and are retrievable;
- Any other duty assigned by the County Architect or any other designated officer.